

**Capture Media**

**Capture**

Record/Stop .....	Enter key
Pause toggle .....	Spacebar
Chop recording .....	Backspace
Reset (Clear) recording .....	Delete key (when recording)
Delete .....	Delete key (when stopped)

**DV Deck Control**

Reverse Shuttle .....	J
Pause / Play .....	K
Forward Shuttle .....	L
Rewind .....	Shift + J
Stop .....	Shift + K
Fast Forward .....	Shift + L
One Frame Back .....	Alt + J (when paused)
One Frame Forward .....	Alt + L (when paused)
Go to Time position .....	Ctrl + G

**Edit Media**

**Play**

Play/Stop .....	Spacebar (or K)
Preroll and Play .....	Shift + Spacebar
Backwards/Forwards .....	J / L
Rewind/ Fast Forward .....	Shift + J / L
Stop/Go to start .....	Ctrl + K
Go to Time position .....	Ctrl + G
Go to Start/End of project. ....	Home / End buttons
Step through clips .....	Up / Down arrows
Step through clips and zoom (timeline) ....	Shift + Up / Down arrows
One Frame Back .....	Left Arrow... 1 or Alt + J
One Frame Forward .....	Right Arrow... 2 or Alt + L
Five Frames Back .....	Shift + Left Arrow... or 3
Five Frames Forward .....	Shift + Right Arrow... or 4
One Second Back .....	Ctrl + Left Arrow
One Second Forward .....	Ctrl + Right Arrow
Adjust Offset (-/+ 1 frame) .....	Alt + Left/Right Arrow

**Drag and Drop**

Clone .....	Ctrl + drag
Inherit. ....	Alt + drop item
Preview in and out points .....	Alt + rollover

**Storyboard Only – Drag/Drop**

Change in/out points .....	Alt + drag
Change in/out points... audio only .....	Ctrl + Alt + drag
Slip and slide .....	Shift + Alt + drag:
Slip and slide; audio only .....	Shift + Ctrl + Alt + drag
Timeline Only – Drag/Drop...	
Change in and out points .....	Drag Crouton edge
Stretch (speed) .....	Alt + drag edge
Slip and slide .....	Shift + Alt + drag
Change length of DVE .....	Drag DVE edge
Change in and out points of DVE .....	Shift + drag DVE edge
Slip and slide DVE .....	Shift + Alt + drag DVE
Set current time marker .....	Shift + Click
Pan through project .....	Right Click + Drag Left/Right
Zoom in/out of project .....	Right Click + Drag Up/Down
Slowly pan or zoom project .....	Ctrl + Right Click + drag

**\*In/Out Points**

Mark In/Out Point .....	I / O (or E / R)
Mark In/Out then review .....	Shift + I / O
Clear In/Out Point .....	D / F (or Alt + I / O)
Clear Both In and Out Points .....	G (or Alt + P)
Go to In/Out Point .....	Q / W
Preroll before In/Out and play .....	Shift + Q / W
Adjust In point .....	Q + Left/Right Arrow
Adjust Out Point .....	W + Left/Right Arrow

*\* (Note: if no clips are selected... these use nearest clip to current time)*

**Misc**

LED Normal/Time Remaining .....	;
LED Local/Total Time .....	Shift + ;
Fades... Insert Range .....	Alt + F
Toggle Overlay on and off .....	Y

**Timeline Tools**

Cut (Razor) at edit line .....	C
Cut to selected clip (Multicam) .....	Z
Constrain to vertical dragging only .....	V
Zoom and center Timeline view .....	=
Add Marker .....	M
Go to Previous/Next Marker .....	, / . (< > keys)
Toggle Timeline Ripple .....	T
Disable Timeline Ripple .....	Shift + T
Fit display to current clip .....	Enter key
Fit Whole Project .....	BackSlash
Center display around edit line .....	BackSpace

**General**

**Clipboard**

Cut. ....	Ctrl + X
Copy .....	Ctrl + C
Paste .....	Ctrl + V
Undo .....	Ctrl + Z
Redo .....	Ctrl + Y
Delete .....	Delete key

**Files/Filebin**

New .....	Ctrl + N
Open .....	Ctrl + O
Save .....	Ctrl + S
Save As .....	Ctrl Shift + S
Add Files .....	Ctrl + I
New Folder .....	Ctrl + N
Back .....	Backspace
Forward .....	Shift +
Backspace	

**Selection**

Select All .....	Ctrl + A
Deselect All .....	Ctrl Shift + A
First Item .....	Home
Last Item .....	End
Previous Item .....	Left/Up Arrow
Next Item .....	Right/Down Arrow
Previous Item and keep current selection .....	Ctrl + Left/Up
Next Item and keep current selection .....	Ctrl + Right/Down
First Item and keep current selection .....	Ctrl + Home
Last Item and keep current selection .....	Ctrl + End
Select All Previous Items .....	Shift + Home
Select All Previous and keep current selection .....	Ctrl Shift + Home
Select All Following Items .....	Shift + End
Select All Following and keep current selection .....	Ctrl Shift + End